

# GRIFFIN SCHOOL DISTRICT #324

6530 – 33<sup>rd</sup> Avenue NW, Olympia, Washington 98502

School Office (360) 866-2515 Elementary Ext. 5911 – Middle School Ext. 5910

District Office (360) 866-4918 – Fax (360) 866-9684 - District/School Webpage: griffinschool.us

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## Griffin Highly Capable (Hi-Cap) Program

Referrals Open: February 14th - March 2nd 2020

Any student may be referred and tested for Highly Capable (Gifted and Talented) Services. Referrals may come from many sources including teachers, other staff, parents, students and members of the community. Nomination information/forms will be made available to all parties via the Griffin website and sent home via district email to all parents and teachers. A multi-disciplinary selection team consisting of the Highly Capable Director, the Highly Capable coordinator, building principal, and school psychologist will review all assessment data and select candidates for the program.

### Student Referral Process:

1. In the spring of each year, teachers, staff, and parents are given the opportunity to refer students in academic need of acceleration or modified instruction be assessed for the program. Students that have been referred in previous years and have not participated in the program may opt to be re-assessed.
2. Students that have previously been served under the Highly Capable **will not** need to be referred again nor assessed.
3. The CogAT Universal Screener, a cognitive abilities test, is given to newly referred students. This takes about 30-45 minutes to complete. This year the students will be asked to complete an online screener, which will determine if they move forward with the full CogAT Battery Assessment. New students entering the district that have previously been served in a highly capable program will not need to be re- assessed if cognitive ability assessment scores are in their student file.
4. Parent permission to assess students using the CogAT Full Battery test is **required**. This will be determined based on the results of the screener.
5. Beginning this Spring (2020), all Griffin 2nd grade students will be given the CogAT Universal Screener Assessment. The purpose of this assessment is to begin to identify students who may qualify for our Highly Capable program. Based on universal screener results, students may move on to take the full battery assessment to assist in determining eligibility (parent permission required). The 2nd-grade universal screening will take place prior to Spring Break. If you would like your 2nd grade student to be nominated for the program, you may still fill out this form.

**If you would like to nominate a student for the Highly Capable Program, please return the bottom portion of this form to Erin Hagen, Student Services Coordinator. These may also be turned in to our front office staff.**

**You can also mail the completed forms to:**  
Griffin School District Highly Capable Program  
6530 33<sup>rd</sup> Ave NW  
Olympia, WA 98502

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## Griffin Highly Capable Referral Form

Student's Name: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Classroom/Homeroom Teacher: \_\_\_\_\_

Academic or Subject Area Strengths: \_\_\_\_\_

Other than strong test scores, why should this student be considered by the Hi-Cap Program Committee to qualify as Highly Capable?

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Nominator Name(s): \_\_\_\_\_